



City of Cambridge

Purchasing Department

Cynthia H. Griffin
Purchasing Agent

To: All bidders

From: City of Cambridge

Date: September 7, 2012

Re: File No. 5904- Managed Print Services- **Addendum No.1**

Please disregard the price proposal referenced in the Invitation for Bid and replace with the attached revised price proposal

All other details remain the same.



CYNTHIA H. GRIFFIN
PURCHASING AGENT

ADDENDUM NO. 1



VI. PRICE PROPOSAL The bid price should be represented as cost per page for print output and must factor in all costs related to the Scope of Services Specification. These include: all required ink, break fix services, and parts and supplies required for each device. Cost per page should also include provision of contractor's management and analysis services; CPS access to monitoring software; deployment of loaner units; recycling and disposal services; acquisition and delivery of parts, supplies and ink; service personnel transportation; and required documentation and training during the contract term. No other costs will be paid by CPS. Bidder understands that the print totals (see Appendix 1) represent a good faith estimate of past usage and that the number of prints over the contract year may vary from this amount, affecting the amount paid by CPS.

Please indicate the cost per page and totals below for Black & White and Color pages:

Year One

Cost per Black & White page: \$ _____ X 1,744,666 = \$ _____
Estimated # of Copies Total

Cost per Color page: \$ _____ X 438,988 = \$ _____
Estimated # of Copies Total

Total Cost for Black & White + Total Cost of Color = \$ _____
Total Bid Submitted

Total Bid in words year one _____

Year Two

Cost per Black & White page: \$ _____ X 1,744,666 = \$ _____
Estimated # of Copies Total

Cost per Color page: \$ _____ X 438,988 = \$ _____
Estimated # of Copies Total

Total Cost for Black & White + Total Cost of Color = \$ _____
Total Bid Submitted

Total Bid in words year two _____

Year Three

Cost per Black & White page: \$ _____ X 1,744,666 = \$ _____
Estimated # of Copies Total

Cost per Color page: \$ _____ X 438,988 = \$ _____
Estimated # of Copies Total

Total Cost for Black & White + Total Cost of Color = \$ _____
Total Bid Submitted

Total Bid in words year three _____

Signature of Bidder: _____

Name of Bidder: _____